

JACK BARSTOW AIRPORT ADVISORY COMMISSION

AGENDA

June 3, 2014
4:30 p.m.
Council Chambers
City Hall

1. Call to Order – Roll Call
2. Approval of Previous Minutes (April 8, 2014)
3. Monthly Activity Report (April-May) - J.T. Rairigh
4. Airport Maintenance Status Report - J.T. Rairigh
5. Old Business:
 - a. Proposed Viewing Area Update - Janson
6. New Business
 - a. Gateway Air Service Informational Update – Todd Tarlton
 - b. MAP – Capital Projects Discussion - Siemer and McManus
7. Public Comment
8. Adjourn

**MINUTES OF THE BARSTOW AIRPORT ADVISORY COMMISSION
MEETING**

April 8, 2014

PRESENT: Senesac, Siemer, Janson, Pollack

EXCUSED: Hallett

LOCATION: Barstow Airport

OTHERS: JT Rairigh, Dot Hornsby, Tom Lind

REPORTED BY: Brian McManus, Airport Manager

Commissioner Pollack called the meeting to order at 5:00 p.m.

The minutes of the January 7, 2014 meeting were reviewed. It was moved by Siemer and supported by Janson **“to approve and file the minutes of the January 7, 2014 meeting.”** Approved (4/0)

The Monthly Manager's Report Summary for January through March was presented by JT. The cold weather slowed down flying considerably. Business flights were actually up slightly but training and pleasure were down. Movements overall were down 24%. Fuel sales were down 34%.

With regard to the maintenance update the new SRE building was very effective this past winter making the snow plowing easier.

OLD BUSINESS

Brian provided an update on the apron project. The bids came in well and we are in a holding pattern until the block grant money gets released. Construction is slated for August.

Matt Janson reviewed the proposed viewing area plan and indicated that the subcommittee will begin formally meeting to plan the project.

NEW BUSINESS

Todd Tarlton was unable to make it but should be available for the next meeting to discuss the FBO.

The commission discussed the Capital Planning process and the upcoming Map meeting. Our project priority subcommittee will meet prior to the next meeting to re-evaluate our list of projects.

PUBLIC COMMENT

Dot Hornsby mentioned that the next pancake breakfast is May 3. Aviation Camp is June 23-27 for 10-12 graders. 8 people have already signed up.

MIDLAND BARSTOW AIRPORT MONTHLY MANAGER'S REPORT SUMMARY

| | Apr-13 | May-13 | Jun-13 | Jul-13 | Aug-13 | Sep-13 | Oct-13 | Nov-13 | Dec-13 | TOTALS | Jan-14 | Feb-14 | Mar-14 | Apr-14 |
|------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|--------|--------|--------|--------|
| Good Flying Days | 20 | 25 | 25 | 26 | 29 | 25 | 23 | 17 | 19 | | 19 | 21 | 27 | 23 |
| Poor Flying Days | 10 | 6 | 5 | 5 | 2 | 5 | 8 | 13 | 12 | | 12 | 7 | 4 | 7 |
| Precipitation | | | | | | | | | | | | | | |
| Rain | 4.40 | 3.63 | 1.49 | 1.34 | 2.05 | 0.49 | 4.03 | 0.97+ | 0.21 | | 0.28 | 0.22 | 0.16 | 3.15 |
| Snow | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 17.00 | | 10.50 | 13.25 | 6.75 | 1.00 |
| Aircraft Movements | | | | | | | | | | | | | | |
| Business | 318 | 226 | 92 | 88 | 50 | 68 | 46 | 20 | 18 | | 14 | 16 | 40 | 396 |
| Pleasure | 244 | 452 | 456 | 516 | 654 | 530 | 360 | 224 | 132 | | 114 | 92 | 340 | 278 |
| Training | 106 | 156 | 380 | 354 | 242 | 120 | 122 | 86 | 56 | | 40 | 76 | 134 | 116 |
| Sub-Total | 668 | 834 | 928 | 958 | 946 | 718 | 528 | 330 | 206 | | 168 | 184 | 514 | 790 |
| Unattended Hours(15%)* | 100 | 125 | 139 | 144 | 142 | 108 | 79 | 50 | 31 | | 25 | 28 | 77 | 119 |
| Total Movements | 768 | 959 | 1067 | 1102 | 1088 | 826 | 607 | 380 | 237 | | 193 | 212 | 591 | 909 |
| Fuel Sales | | | | | | | | | | | | | | |
| 100 LL Sales | 2426.3 | 3813.5 | 3900.2 | 5434.5 | 6047.3 | 3953.4 | 2652 | 1647.5 | 1223 | 35779.8 | 593 | 698.4 | 1646.8 | 2610.9 |
| Jet A Sales | 121 | 329.3 | 1210.4 | 4077.6 | 173.4 | 400 | 182 | 60.3 | 0 | 6554 | 131 | 4.2 | 14 | 110 |
| Total Gallons of Fuel | 2547.3 | 4142.8 | 5110.6 | 9512.1 | 6220.7 | 4353.4 | 2834.0 | 1707.8 | 1223.0 | 42333.8 | 724.0 | 702.6 | 1660.8 | 2720.9 |
| Runway 18-36 Usage | | | | | | | | | | | | | | |
| 18 Takeoffs | | | | | | | | | | | | | | |
| 36 Landings | | | | | | | | | | | | | | |
| Total 18-36 | 118 | 230 | 78 | 112 | 118 | 136 | 98 | 88 | 20 | | 20 | 36 | 120 | 112 |
| Total Movements | 768 | 959 | 1067 | 1102 | 1088 | 826 | 607 | 380 | 237 | | 193 | 212 | 591 | 909 |
| % of Total | 15.36% | 23.98% | 7.31% | 10.17% | 10.85% | 16.47% | 16.14% | 23.19% | 8.44% | | 10.35% | 17.01% | 20.30% | 12.33% |

*Changed to 15% for unattended hours due to contract operations extended hours

** Airport use restricted by FAA



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To: Barstow Aviation Advisory Commission

From: Brian McManus, Airport Manager /Bem

Date: May 28, 2014

Subject: Gateway Air Service

We have invited Todd Tarlton, Gateway Air Service, to the meeting to give an update of his business activities.



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To: Barstow Aviation Advisory Commission

From: Brian McManus, Airport Manager /BPM

Date: June 3, 2014

Subject: MAP Planning

The project planning subcommittee met on April 30, 2014 and reviewed the capital project priorities. The committee recommends moving the T Hangar project up in advance of the fence project. Brian and Rich will provide a summary at the meeting.